

10th TYPHOON COMMITTEE INTEGRATED WORKSHOPS

“Innovative Strategy to Improve the Quality of Life for Members’ Population through Mitigating Typhoon-related Impacts”

26 - 29 OCTOBER 2015

BERJAYA TIMES SQUARE HOTEL, KUALA LUMPUR, MALAYSIA

INFORMATION NOTE

1. Place and Date

The 10th Typhoon Committee Integrated Workshop (10th IWS) will be held on 26 to 29 October 2015 at Berjaya Times Square Hotel Kuala Lumpur, Malaysia.

The Opening Ceremony will be held at 09:00 on 26 October 2015 at Manhattan III in Berjaya Times Square Hotel.

2. Immigration requirements

A valid passport (and visa if applicable) is necessary for all persons entering Malaysia. Visa can be applied from the Embassy of Malaysia in your respective countries or at a nearby country. Latest entry requirements can be obtained from the Embassy of Malaysia in your country or information regarding visa can be obtained from the following website: <http://www.kln.gov.my>.

3. Currency

The currency of Malaysia is Ringgit (RM). Notes are issued in denominations of RM1, RM5, RM10, RM20, RM50 and RM100. Coins come in denominations of 5, 10, 20, and 50 sen. For the exchange rate, please get the latest information from your own country/bank.

Most restaurants and bigger shopping centres accept credit cards (Visa, Master) but the smaller shops and the transportation system expect you to pay cash. (Tax is already included).

4. Electricity

The electric current in Malaysia is 220V, 50Hz and the below plug (type BF) is usually used. Please bring an extra adaptor if you wish to use your laptops, charge your mobile phones, cameras and etc.



5. Hotel reservation

Participants are **strongly recommended** to stay at the [Berjaya Times Square Hotel Kuala Lumpur](#) where the session will be held. A block reservation has been made in the Berjaya Times Square Hotel at special rates. To secure the reservation, please fill in the form as attached and return to ezrrie.rafizi@berjayahotel.com and BTH.Sales1@berjayahotel.com with a copy to Local Secretariat.

Prices rate are as below:

	Room	Rate
(i)	Superior room	Single RM 330.00 nett Double RM 360.00 nett
(ii)	2-Bedroom Deluxe	RM 700.00 nett
(iii)	Premier Studio	Single RM 430.00 nett Double RM 460.00 nett

6. Transportation Kuala Lumpur International Airport (KLIA)/KLIA2 -Berjaya Times Square Hotel Kuala Lumpur

By rail:

You can get the KLIA Express or KLIA Transit. Click [here](#) for fare and schedule information. KLIA Express starts from KLIA2, stops at KLIA and then runs without stopping to KL Sentral whilst KLIA Transit starts from KLIA2, stops at KLIA and 3 other stops then terminates at KL Sentral. Take the KLIA Express/Transit (Fee: RM35) from KLIA to KL Sentral, after which you can take the KL Monorail, 6 minutes to the Imbi Station (Fee: RM1.60).The nearest station to Berjaya Times Square Hotel is Imbi Station connected on the first floor.

By taxi:

A taxi ride from KLIA to Berjaya Times Square (45 minutes) would cost approximately RM75. A taxi ride from KL Sentral to Berjaya Times Square would cost approximately RM10. Further information, please visit: [How to get there](#)

7. Local Weather

The climate information for Kuala Lumpur, Malaysia in October is as follows:

Mean Daily Minimum Temperature	:	23.8°C
Mean Daily Maximum Temperature	:	32.5°C
Mean Monthly Rainfall	:	295.1mm

The local weather forecasts are also available at the Malaysian Meteorological Department's website <http://www.met.gov.my/>

8. Local Information

For additional information and assistance concerning the registration and local arrangements for the 10th IWS, please contact the Local Secretariat:

	Telephone	E-mail
(i) Ms. Lucia Enggong	+ 603-7967 8100	lucia@met.gov.my
(ii) Ms. Nursyrafina Shafie	+ 603-7967 8223	syarafina@met.gov.my
(iii) Ms. Dayang Norazila Awang Bima	+ 603-7967 8216	dygnorazila@met.gov.my

Strategic Planning and International Division
Malaysian Meteorological Department
Jalan Sultan, 46667 Petaling Jaya
Selangor, Malaysia
(Fax: + 603-7955 0964/ 7954 9372)

BERJAYA

TIMES SQUARE, KUALA LUMPUR - MALAYSIA
HOTEL

ESCAP/WMO TYPHOON COMMITTEE

10th Integrated Workshop

"Innovative Strategy to Improve the Quality of Life for Members' Population through Mitigating Typhoon-related Impacts"

26-30 October 2015

Kuala Lumpur, Malaysia

KINDLY FAX BACK TO – 03 21178259 or email to bth.sales1@berjayahotel.com or ezrrie.rafizi@berjayahotel.com
(ATTN: BUSINESS DEVELOPMENT DEPARTMENT before 9 October 2015)
To entitled for this special rate.

From:	Company:	Date:		
Tel:	Fax:	Email:		
Name of Guest(s) :	(1)			
	(2)			
Arrival Date :		Flight Details / ETA		
Departure Date :		Flight Details / ETD		
	Room Category	Special Room Rate per suite per night	No of room (s)	No of guest (s)
	Superior Room	RM330.00nett Include of 1 breakfast/s		
		R360.00nett Include of 2 breakfast/s		
	Premier Studio	RM430.00nett Include of 1 breakfast/s		
		460.00nett Include of 2 breakfast/s		
Billing Instruction				
Guaranteed By	[] Mastercard [] VISA [] Amex [] Others - Credit Card No : For AMEX cardholders, please provide the 4-Digit Security Code No [] Cash (Full Prepayment)			Expiry Date : _____ :
Special Request (subject to availability)	[] King-bed [] Twin-bed [] Non-smoking			
Remark	Guest will be responsible for any claims made by the Hotel for loss on exchange arising from accounts settled by foreign currencies.			

- Official check-in time is 1500 hours and check-out time is 1200 hours. Late check-out after 1400 hours will be subject to a half day rate and a full day room charge will be imposed for late check-out after 1800 hours.
- No-show arrival with a pre-arranged limousine transfer are subject to a full charge unless prior written cancellation has been received by the hotel no later than 72 hours of estimated time of arrival. Any cancellation must be informed 7 days prior to arrival, failing which a one-night penalty charge will be applicable.
- All reservations must be guaranteed by a valid credit card / cash / bank draft / cheque. The Hotel reserves the right to release all unguaranteed rooms, seven (7) days prior to arrival date.

I hereby agree to guarantee the accommodation and any transportation charges with my credit / charge cards as above.

Authorised Signature

Cardholder's Name:

Company Stamp:

Confirmed By : _____

Confirmation No : _____

Berjaya Times Square Hotel Kuala Lumpur

No. 1 Jalan Imbi, 55100 Kuala Lumpur, Malaysia.

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